

OTARMA invites its Members to submit photos for the 2018 OTARMA calendar.

Would you like to promote an event, park, or other location that makes your township unique? If the answer is “yes”, then this is a great opportunity to showcase your township! Chosen photos will be used in future OTARMA materials, such as newsletters, annual reports, and the 2018 OTARMA calendar.

We encourage OTARMA Members to submit photos of their townships for the annual OTARMA calendar. Photos depicting township offices, parks, police and fire departments, annual events or any special area of interest in your township are welcome. Your township will receive acknowledgement in the OTARMA calendar.

To be considered for the 2018 OTARMA calendar, the photo submission deadline is October 15, 2017. However, we encourage Members to send in photos year round for the OTARMA photo contest.



This is a great opportunity to showcase your township to all OTARMA Members.

www.OTARMA.org

Photos from top to bottom courtesy of:
Marseilles Township, Wyandot County
Olmsted Township, Cuyahoga County
Perry Township, Stark County
Pike Township, Fulton County
Crosby Township, Hamilton County



Please see the reverse side for important submission guidelines.



Submission Guidelines

SUBMITTING PHOTOS

Submit your entries via e-mail as a .jpeg attachment to otarma@bfgroup.com.

THE BIGGER, THE BETTER!

Photos should be a high-resolution image of 300 dpi or higher. This means, your camera should be set for the largest image possible. Please do not reduce the image size before submitting to us. Photos that are in a horizontal (landscape) format are preferred over a vertical (portrait) format. Keep safety in mind – avoid photographing situations and/or activities that appear potentially dangerous.

SUBMIT PHOTOS THAT SHOWCASE YOUR TOWNSHIP

Photos are to be taken in your township. Photographers must be at least 18 years of age. Please include the photographer's name and the OTARMA Member's name.

SIGNED RELEASES

If photos include people, the Member must verify that there is a signed release on file for each individual present in the photograph prior to submitting photos. By submitting photos, the Member is assuring OTARMA that the Member has obtained all releases necessary to publish the image. By submitting your photo, you also warrant that you are the sole copyright holder of the image and that the image does not violate or infringe upon the copyright, trademark, rights of publicity, privacy, or any other intellectual property or other rights of any person or entity. If you need a sample waiver, please visit the OTARMA Online Resource Library. We recommend that you consult with legal counsel to review your waiver.

ALL PHOTOGRAPHS BECOME THE PROPERTY OF OTARMA

By virtue of their submission, participants irrevocably agree that OTARMA may adapt, edit, and/or modify their photographs and may also publish or otherwise use their photographs for the promotion of OTARMA without your prior approval or inspection and also without compensation, right to royalties, or any other compensation. The Member also agrees to fully and forever release, discharge, indemnify, defend, and hold harmless OTARMA and each of its independent contractors, officers, agents, servants and employees, from any and all claims arising out of the publication or use of the photograph by OTARMA as described in these guidelines.

Please sign and send this form, along with your photo submission via e-mail to otarma@bfgroup.com or via mail to OTARMA Service Center, 315 South Kalamazoo Mall, Kalamazoo, MI 49007. If you have questions, please send an email to otarma@bfgroup.com or call 800-748-0554, ext. 3172.

I, _____ (Township Representative's Name)
accept the OTARMA photo guidelines as described above.

OTARMA Member: _____ (Township / County)

Township Representative's Signature: _____ Date: _____

Photographer's Name: _____